

ClearBrook East Disposal – New Customer Set Up & Instructions

Dear Customer

Thank you for your interest in disposal at our facility located at 15 Greene Street, Bay Shore, NY 11706. Our facility can accept the following waste types from Suffolk County locations ONLY: **TRAP GREASE IS ACCEPTABLE FROM SUFFOLK/NASSAU & NYC**

- Septage (sanitary wastes from residential sites and restrooms of commercial establishments)
- Portable Toilet Waste
- Trap Grease (from food service establishments and food manufacturing facilities ONLY)
- Combo Grease/Septic
- Pump Station and / or Wet Well Waste Water
- Oil / Water Separator Waste Water (From Car Wash Only)
- Sediment / Lint Interceptor Waste Water
- Final plant effluent from the maintenance of leaching pools
- Storm Drain Cleanings
- Sanitary Waste Water Treatment Plant Digested Sludge – (excluding any sludge from WTPs that process any Industrial Wastes) (categorical regulations apply)
- Leachate – Flow Limit: 50,000 gpd (see Note #20) (categorical regulations apply)

Please note: Any County mandated remediation activities will need analytical and requires approval before disposal. This is a NON-HAZARDOUS facility.

Hours of Operation:

Monday – Friday 7:00AM – 5:00PM
Saturday 7:00AM – 3:00PM
Sunday 7:00AM – 12:00PM

Manifest Requirements:

All disposal requires a customer generated manifest. The customer manifest must have the following information, at a minimum:

- Waste Generators – Name & Address. This is the name and physical address of where work is being done
- Type of Material (**NON HAZARDOUS LIQUIDS**) **THIS MUST BE USED ON MANIFEST**
- Total Volume in Gallons
- Waste Generator and Driver signature and date

ClearBrook East disposal manifests can be obtained at our facility prior to disposal

New Customers and Sub Contractors (N.Y.S. 364 - Waste Transporter Permit):

- Prior to utilizing ClearBrook disposal facility for the first time, all new customers or existing customers utilizing sub-contractors need to ensure that the Tully Environmental Inc. d.b.a. ClearBrook DEC Permit #1-4728-04784/00001 is added to their 364 – Waste Transporter Permit or disposal will not be accepted. This can be accomplished by filling out a NYS DEC Waste Transporter Permit Application Part C. The form then needs to be submitted to NYS DEC for approval. ClearBrook will require a copy of the NYS DEC approved 364 Permit naming ClearBrook as an approved disposal facility, prior to any disposal at the transfer station.
- Suffolk County Consumer Affairs License will need to be on file.
- Customer will be required to provide a Certificate of Insurance for review at ClearBrook. Certificate of Insurance must name Tully Environmental Inc., dba ClearBrook as certificate holder and additionally insured.
- ClearBrook must retain a credit card on file prior to disposal. Credit cards will be run at time of disposal. Credit card authorization form is attached.
- Resale Certificate or Tax Exempt Certificate.



We make it Easy!

Please contact Kristin Smith or David Parisi to complete customer set up and payment information. Contact Information: K_Smith@ClearBrook.us and DParisi@ClearBrook.us

Price List – Per Gallon:

| | |
|---|---------|
| ○ Septage | \$0.084 |
| ○ Portable Toilet Waste | \$0.084 |
| ○ Pump Station and / or Wet Well Waste Water | \$0.084 |
| ○ Car Wash Waste Water | \$0.084 |
| ○ Lint Trap Interceptor / Waste Water | \$0.084 |
| ○ Combo Grease / Septic | \$0.280 |
| ○ Trap Grease | \$0.238 |
| ○ Leaching Pool Liquids | \$0.084 |
| ○ Storm Drain Water | \$0.084 |
| ○ Sewage Treatment Plant Digester Sludge | \$0.084 |
| ▪ Excludes any sludge from a Water Treatment Plant that processes any industrial waste. | |
| ○ Leachate | \$0.084 |

****PLEASE NOTE:**

**FULL TRUCK MINIMUM APPLIES TO ALL WASTE STREAMS
WITH THE EXCEPTION OF TRAP GREASE WHICH IS CHARGED PER GALLON**



We make it Easy!

CREDIT CARD ON FILE – AUTHORIZATION FORM

I, (Name and Title) _____ hereby authorize ClearBrook to charge to the credit card listed below, all necessary charges related to disposal services at 15 Greene Street, Bay Shore, NY 11706:

Credit Card Type: circle one VISA MasterCard American Express

Account Name: _____

Account Address: (Street) _____

(City, State, Zip Code) _____

Name on Card: _____

Credit Card Billing Address: (Street) _____

City, State, Zip Code _____

Card Number: _____

Exp. Date: _____

CCV No. _____

EMAIL (Required) _____

Clearbrook East (CBE) Disposal Procedures

Upon arriving at Clearbrook East (CBE) to off-load material, the following are the procedures that must be followed:

- **Entering the Facility**

- Entrance for vehicles off-loading material MUST access the facility through the Essex St. entrance (30 Essex Street).
- When first entering the facility please be observant of the 5 MPH speed limit within the facility.
- Safety Vests and hard hats are required to be worn throughout the facility.
- All inbound vehicles will approach the disposal area garage door and wait for direction from a plant operator to enter the off-loading area. Once inside, your vehicle must be shut off (engine off) and all entrance and exit doors must remain closed during the duration of the offloading process. The driver is required to see office attendant prior to any offloading. It is important to have all manifests that make up the contents of your load to be available to provide to the attendant. Attached is a copy of a CBE Manifest. *(No other manifests will be accepted)* Manifests can be supplied upon request, however ALL manifests MUST be prefilled prior to entering the facility. Should the manifest(s) not be prepared prior to entering, you will be directed to leave the off-load area allowing other vehicles to enter in order to keep a timely off-loading process.
- Once your inbound load is authorized and logged in by the attendant and you are given authorization to proceed the attendant will direct you to complete the off-loading process.

- **Offloading**

- Connect the offloading hose to your vehicles dump valve and proceed with offloading. The attendant will collect a sample of the load.
- The driver is required to remain with his/her vehicle during the entire duration of the off-load process and is required to follow the direction of the plant operator at all times.
- Once offloaded and disconnected from the inbound disposal hose, the driver should return to the office attendant for the signed off manifest.

ClearBrook is not responsible for any lost or damaged items during the disposal process.

- **Exiting the Facility**

- When departing please observe the 5 MPH Speed limit. All departing vehicles MUST exit through the Greene St exit.
- All departing vehicles must adhere to local laws and regulations while traveling through the industrial park.

New Customer Document Check List

- NYS DEC approved 364 Permit naming ClearBrook (Bay Shore Facility) as an approved disposal facility, prior to any disposal at the transfer station.
- Suffolk County Consumer Affairs License will need to be on file.
- Customer will be required to provide a Certificate of Insurance for review at ClearBrook. Certificate of Insurance must name Tully Environmental Inc., dba ClearBrook as certificate holder and additionally insured (General Liability, Auto, WC, etc.)
- ClearBrook must retain a credit card on file prior to disposal. Credit cards will be run at time of disposal. Credit card authorization form is attached.
- Resale Certificate or Tax Exempt Certificate (if applicable – if this is not on file, tax will be charged).

Please send documents to KSmith@clearbrook.us